

Communication Themed Webinar Series

The WV LTAP is excited to host three communication-related webinars.

Communicating Clearly Under Pressure: Public-Facing Messages & Internal Briefings

October 7 · 9:00 AM – 10:00 AM EDT

Technical Writing with AI: Tools to Boost Efficiency

October 14 · 9:00 AM – 10:00 AM EDT

Writing Emails and Field Reports that Get Action

October 21 · 9:00 AM – 10:00 AM EDT

Registration

All classes will be conducted through Zoom. Click the link below each class to register. **There is no charge to attend, but pre-registration is required.**

Instructor

Rachelle Beckner is the leader and founder of Beckner Communications, which specializes in bridging technical experience and clear communication. She brings over a decade of experience teaching engineers, infrastructure professionals, and public sector leaders how to write, present, and lead with clarity.



Communicating Clearly Under Pressure: Public-Facing Messages & Internal Briefings

The focus of this webinar will be on real-world situations, such as public complaints, project updates, road closure notices & working with elected officials

<https://bitly.cx/B5Gn>

Technical Writing with AI: Tools to Boost Efficiency

The focus of this webinar will be how to use AI tools (like ChatGPT or CoPilot) for RFPs, field reports, memos & summary writing

<https://bitly.cx/8f2Z>

Writing Emails & Field Reports that Get Action

The focus of this webinar will be on everyday writing, such as project updates, team communications, compliance notices or instructions for field crews

<https://bitly.cx/3fx6B>

**Attending all three classes is not required; however, attendees who attend all three classes will receive RS I credit.*

WV LTAP

304-293-9924 · wvltap.org

